

RISK MANAGEMENT REPORT

1. BACKGROUND

The Risk Management Group has to report on a quarterly basis to the Audit Committee on the progress being made with the implementation of the risk management and business continuity planning processes. Set out below is a report on the progress since the last report on the 28th of June 2007.

2. DETAIL

2.1 RISK MANAGEMENT

The Risk Management Group at its meeting on 29th August agreed to the new format of the risk register as presented by the sub group set up to amend it. The risk register will now be formatted in terms of the attached template which will allow it to be more easily updated and will allow reports to be more easily drawn down.

The new format will also ensure that the implementation of Action 8 of the Audit of Best Value and Community Planning – follow up report of 23 August 2007 has been undertaken with regard to both Strategic and Operational Risks being contained within the one document.

The new format will be populated with the information contained in the current risk register by the end of September 2007 and will be reviewed and updated by the Loss Control Groups by the end of this year.

Discussion has taken place between the Governance and Risk Manager and the Policy and Strategy Manager and the new format following the review and updating will be readily transferable into the Performance Management System.

2.2 BUSINESS CONTINUITY

There was a presentation to the Risk Management Group at the meeting on 29th August from Glen Abbot Ltd, Business Continuity Planning Consultants which was attended by the Chief Executive.

After discussion the Risk Management Group agreed to support the proposal to instruct Consultants to assist in the development of the Business Continuity Planning process in order that the Council becomes compliant with the terms of the Civil Contingencies Act.

A full report will be prepared by the Governance and Risk Manager for consideration by the Strategic Management Team before the end of October in order that if approved, the Consultants will be instructed and work commenced by the end of November.

2.3 The Loss Control Groups are continuing to prepare Business Continuity Plans for Loss of Buildings.

2.4 The Governance and Risk Manager has enrolled in the Certificate in Risk Management course with the Institute of Risk Managers which runs until June 2008.

Charles Reppke,
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